

Staverton Parish Council Meeting

Wednesday, 4 July 2018 at 7.15pm

To all Members of the Council

You are hereby summoned to attend a meeting of Staverton Parish Council to be held in the Court Room, Staverton on Wednesday 4 July 2018 at 7.15pm for the purpose of transacting the following business.



Karen Smith, Clerk to the Council

Date: 28 June 2018

The Public are welcome to attend. *If any member of the public wishing to attend the Meeting has special requirements (mobility or sensory impairment), please contact the Clerk, Karen Smith on 07929 032570. Please ensure mobile phones are silenced.*

PUBLIC FORUM

A 15 minute session to allow members of the public and the District and County Councillor to address the Parish Council.

AGENDA

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| 04.07.01 | To accept apologies for absence |
| 04.07.02 | To note declarations of interest and Dispensations in items on the Agenda |
| 04.07.03 | Minutes
To confirm the Minutes of the full Council and Planning Committee held on 6 June 2018 |
| 04.07.04 | Parish Councillor Reports |
| 04.07.05 | Court Room and Playing Field
To receive a report from the Court Room & Playing Fields Management Committee
To consider increasing the Parish Council contribution towards the Court Room, Pavilion and Playing Field insurance – Cllr Bloomer
To update on the issue of access for the children's bus at the car park - Cllr Hill |
| 04.07.06 | General Data Protection Regulation
To agree the following draft documents presented by Cllr Warren: <ul style="list-style-type: none">• Action Plan• Data Protection Privacy Policy• Data Protection Retention Policy• Data Protection Policy |
| 04.07.07 | Neighbourhood Plan
To receive a report from the Neighbourhood Plan Steering Group – Cllr Thorogood |
| 04.07.08 | Highways
To review ongoing problems reported to DCC Highways
To update following discussions with Littlehempston and Dartington Parishes regarding the Community Lengthsman – Cllr Luscombe |
| 04.07.09 | Finance
To receive the financial report for June 2018
To agree cheques for payment and note invoices received
To note that the £100 Transparency Fund money allocated for a Scanner may be retained |
| 04.07.10 | Emergency Plan
To update on the Emergency Plan – Cllr Thorogood
To update on any input from Devon Air Ambulance to the suggestion of establishing a 24hr landing site – Cllr Warren |
| 04.07.11 | Phone Boxes
To update on the re-painting of the Phone Box and discuss its future use – Cllr Hill |

- 04.07.12 Allotments**
To receive a report from Cllr Warren
To confirm letters sent to allotment holders as requested at June meeting - Clerk
- 04.07.13 Defibrillators**
Cllr Loverock to update on the level of interest amongst Parishioners to be VETS (Village Emergency Telephone System) Volunteers.
- 04.07.14 Wolston Green & Staverton Playgrounds**
To note reports on both Playgrounds
To note receipt of SHDC Inspection Report on Staverton Cricket Ground dated 11/6/18 and update on repair to latch on main entrance gate – Cllr Loverock
- 04.07.15 Planning Applications and related correspondence**
To consider any correspondence from Parishioners
- 04.07.16 Affordable Housing**
To note any further progress
- 04.07.17 Parish Council Administration**
To confirm that the Councillors' Contact List with updated responsibilities has been published on the Noticeboards
- 04.07.18 Parish Paths**
Update on quotes for installing a concrete plinth for the Memorial Bench proposed on Riverside Walk – Cllrs Hill & Thorogood
- 04.07.19 Mobile Phone Coverage**
To update on options for boosting the mobile signal - Cllr Oldridge
To note the concerns of a Parishioner regarding the potential health risks of any proposed mobile phone mast – email thread circulated pre-meeting
- 04.07.20 Trees on Riverside Land**
To update on the removal and disposal of two diseased ash trees – Cllr Hill
To update on the choice of trees and siting for two proposed memorial trees
- 04.07.21 Proposed Letter on Austerity**
To review the final draft of the letter (v6), prepared and circulated by Cllr Oldridge, regarding the impact of austerity cuts to SHDC and DCC, and take a vote to agree on the way forward
- 04.07.22 Cycling on Riverside Footpath**
To update on a draft proposal to consider opening up the Riverside Footpath to cyclists – Cllr Oldridge
- 04.07.23 Provision of a multi purpose building linked to the Pavilion**
To agree a date for an open meeting to discuss the provision of a new community facility on the Staverton playing field – Cllrs Hill/Loverock
- 04.07.24 Double Yellow Lines – Staverton Bridge Area**
To consider the introduction of double yellow lines on all or part of the section of road between Staverton Bridge and the railway crossing – Cllr Oldridge
- 04.07.25 Correspondence received**
 - To note correspondence from SHDC that the Town & Parish (TAP) Fund is being relaunched in 2018/19 as the Communities Together Fund (CTF) and that the deadline for application is Friday 14/12/18.
 - To note the availability of the National Guide on 'Dementia Friendly Communities'.
- 04.07.26 Correspondence available at the meeting**
- 04.07.27 Any other business**

FOLLOWED BY PARISIONERS' QUESTION TIME

PART 2

To discuss enforcement issues